

JOB DESCRIPTION



Organization:	NARA TECHNOLOGY
Job Title:	JR. Accountant
CTC:	15K
Location:	BANGALORE
Departments Eligibility:	MANAGEMENT
Course Eligibility	B.COM/MBA
Student Gender Preference:	MALE/FEMALE
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General Job Description

- o Maintain financial records including ledger entries, reconciliations, an payables/receivables
- O Use accounting software like Tally, Zoho Books, and Excel
- o Assist senior accountants with reports and audits
- o Help prepare financial statements
- Ensure adherence to accounting policies and compliance standards
- o Collaborate with departments to address accounting-related concerns

BENEFITS

- ₹15,000/month stipend during training and accommodation
- ₹3.5 LPA post-training + company accommodation
- o Skill development and growth opportunities
- o Work in a tech-driven, impact-focused environment

Eligibility	
COMMERCE/MANAGEMENT	
SPECIALIZATION: FINANCE	
B.COM/MBA	
Fresher	
Good analytical, organizational, and communication skills.	
Working knowledge of Tally, Zoho Books, and Microsoft Excel.	
Freshers with basic accounting knowledge.	

Job Reviewed by: Director, Training & Placement	
Job Approved by: Director, Training & Placement	
Job opportunity provided through: Training and Campus Placement Department	

Date: 28/05/2025