

## **JOB DESCRIPTION**



Organization:	VEDANSH CAPITAL
Job Title:	Sales and HR(HR for female and sales for male ♀ )
CTC:	3Lakh + yearly bonus & 2.5LPA + monthly incentive
Location:	Jamshedpur, Jharkhand
Departments Eligibility:	MANAGEMENT
Course Eligibility	BBA/MBA
Student Gender Preference:	Male/Female

## **General Job Description**

- **Building and Maintaining Relationships**: Foster strong, long-term relationships with clients and brokers through regular communication, trust-building, and personalized service.
- **Client Needs Assessment**: Understand client goals, risk tolerance, and investment preferences to provide tailored solutions.
- **Regular Updates and Communication**: Keep clients informed about market trends, portfolio performance, and any changes that may impact their investments.
- **Providing Expert Advice**: Offer sound financial guidance and insights to help clients make informed investment decisions.
- **Issue Resolution**: Address client concerns and issues promptly, working collaboratively to find mutually beneficial solutions.
- **Networking and Industry Engagement**: Attend industry events, conferences, and meetings to stay updated on market trends and build relationships with professionals.
- **Transparency and Trust**: Be transparent about products, services, and risks, and prioritize building trust with clients.
- **Personalized Approach**: Tailor strategies to individual client needs, demonstrating empathy and adaptability.
- **Feedback and Continuous Improvement**: Encourage client feedback and use it to refine services and improve client satisfaction.

Eligibility	
Management	
BBA/MBA	
SPECIALIZATION : HR/MARKETING	
Fresher	
The candidate must have good communication and interpersonal skills, Basic knowledge of	
using MS office basic applications like Word, PowerPoint, Excel, Notes, etc. Willingness to work	
in rotating shifts	
Students from passing out year 2024 can only apply	
Graduate, BBA and MBA with good communication skills.	

Job Reviewed by: Director, Training & Placement Job Approved by: Director, Training & Placement Job opportunity provided through: Training and Campus Placement Department

Date: 05/25/2025