

## **JOB DESCRIPTION**



Organization:	EaseMyTrip
Job Title:	Flight Support Executive
CTC:	<i>Rs. 3.00 LPA</i>
Location:	Delhi
<b>Departments Eligibility:</b>	Management
Course Eligibility	BBA & B.Com
Student Gender Preference:	Male/Female

## **General Job Description**

• Provide best-in-class customer service and problem resolution to customer queries over the voice-based phone service.

• Support customers across Telecommunication/E- mail/Chat, Meet customer requirements through first contact resolution.

• Clarify customer requirements; probe for and confirm understanding of requirements or problem.

• Greet customers in a courteous, friendly, and professional manner using agreed upon procedures.

• Listen attentively to customer needs and concerns; demonstrate empathy. Confirm customer understanding of the solution and provide additional customer education as needed.

• Prepare complete and accurate work and update customer file.

## Benefits

Opportunities for professional development and networking. Opportunities to earn performance incentives.

Eligibility
Student of BBA & B.Com
Male/Female
Specialization: All are eligible
Good Communication skills

Job Reviewed by: Director, Training & Placement Job Approved by: Director, Training & Placement Job provided through: Campus Placement

Date: 29.11.2024