



Organization:	Bebbco Toyota
Job Title:	Senior HR Executive
CTC:	3 LPA
Location:	Jamshedpur
Departments Eligibility:	Management
Course Eligibility	MBA
Student Gender Preference:	Any
Profile:	HR

General Job Description

- Recruitment
- Sourcing relevant applicants suited for the job profiles inside the organizations
- Issuing job posts across various job portals and social media.
- Contacting with colleges/universities and other institutes for fresher hiring
- Data maintenance for future reference
- Analysing resume of candidates as per the suitability of the job

Eligibility

Post Graduate

MBA

Fresher

The candidate must have good communication skills

Students from passing out year 2022/2023 can apply

Candidate must be disciplined and possess a professional attitude

Job Reviewed by: Director, Training & Placement

Job Approved by: Director, Training & Placement

Job provided through: Campus Placement

Date: 22/07/2023